## zaddons

## **Employee Billboard**

🛃 Workforce Dimensions

A collaboration platform, designed to empower employees and managers to communicate and engage.

## An online and collaborative calendar built for UKG Dimensions™

## Manage schedule changes quickly and easily.

#### Manage Schedule Changes

# Automate employee schedule requests

Employees can easily manage their schedules changes, by offering or exchanging shifts with coworkers.

Managers can create open shifts in a single, collaborative billboard – Employees can then apply for open shifts, and required staffing levels are maintained.

The Billboard controls eligibilities and preferences with a flexible business rules engine – Ensuring schedule changes follow all rules and policies.

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	MONDAY	TUESDAY		WEDNESDAY	THURDSAY	FRIDAY	SATURDAY	SUN
ц ф	Request label 7:00AM - 5:00PM [8.5] Artine/LAX/Artines Ops/Ramp Agent	Request label 7:00AM - 5:0 Airline/LAX/Airlin Agent	OPM [8.5] tos Ops/Ramp		Request label 7:00AM - 5:00PM [8:5] Artinor/LXX/Artines Ops/Ramp Agent		Request label 7:00AM - 5:00PM [8.5] ArtinofLAX/Natines Ops/Rem Agont	np As
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My Sched	ule	2	[8.5]		Agont			
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Open shift 7:00AM Plant A	- 3:30PM		I [8.5]					
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Open shift 12:00PM Plant A	4 - 8:00PM							
To Swap		4						
To Cover		4						

## A Mobile Ready Collaboration Calendar

## Schedules requests -Anytime, Anywhere.

Employees can apply directly to cover extra shifts and increase their earnings. They can view, request, and modify their schedules directly through their mobile devices.

## Highlights

1		Employees can act on opportunities via a single, collaborative calendar.
2		Managers can quickly and efficiently monitor and manage all schedule requests.
3		The platform is fully integrated with UKG Dimensions, providing a single user experience.
4	_	The Employee Billboard is easy to configure, maintain, and provides strong security and data protection.

#### Requests and Sign-up awarding

## **Compliant with Organizational Rules and Union Regulations**

Schedule changes may be fully automated, semi-automated or manually approved. Updates are made to the UKG Dimensions<sup>™</sup> database instantly.

Employee Billboard				
■ Manage requests	📋 Last 90 Days 🗸 🗸	∰ Group 816 v		Approve request 🕹 🕹
Approve requests Request typ	e ~ Status ~	Filters ~ Q Search		Jason Anderson
REQUESTED BY \$		DATE SUBMITTED 0	REQUEST TYPE \$	OPEN SHIFT - MTL
Daniel Roth	6:00AM - 12:00PM Airline/LAX/Airlines Ops/CSAA	2021/02/18	OPEN SHIFT - MTL	12:00PM - 8:00PM Airline/LAX/Airlines Ops/CSAA
😰 George Miller	6:00AM - 2:00PM Airline/LAX/Airlines Ops/CSAA	2021/02/09	OPEN SHIFT - MTL	Date submitted Status
🔋 Stephanie Perez	7:30AM - 3:30PM Airline/LAX/Airlines Ops/CSAA	2021/01/29	OPEN SHIFT - MTL	01/10/2020 Pending
Jacob Lee	6:00AM - 2:00PM Airline/LAX/Airlines Ops/CSAA	2021/01/28	OPEN SHIFT - MTL	Quota (hours)
Jason Anderson	12:00PM - 8:00PM Airline/LAX/Airlines Ops/CSAA	2021/01/22	OPEN SHIFT - MTL	12/8 44/40 160/168
Shirley Wilson	9:00AM - 4:00PM Airline/LAX/Airlines Ops/CSAA	2021/01/18	OPEN SHIFT - MTL	Daily Weekly Monthly
😰 Justin Lopez	10:00AM - 6:00PM Airline/LAX/Airlines Ops/CSAA	2021/01/14	OPEN SHIFT - MTL	Schedule of Employee Name 1
🔋 Ben Wilson	9:00AM - 5:00PM Airline/LAX/Airlines Ops/CSAA	2021/01/09	OPEN SHIFT - MTL	<ul> <li>✓ June 7, 2020 ✓</li> </ul>
🔋 Helen White	6:00AM - 2:00PM Airline/LAX/Airlines Ops/CSAA	2021/01/05	OPEN SHIFT - MTL	Employee shift 7:00AM - 5:00PM [8.5]
Eric Lewis	7:30AM - 3:30PM Airline/LAX/Airlines Ops/CSAA	2020/12/18	OPEN SHIFT - MTL	Airline /LAX/Airlines Ops/Ramp Agent
Scott Walker	12:00PM - 8:00PM Airline/LAX/Airlines Ops/CSAA	2020/12/13	OPEN SHIFT - MTL	Open Shift - MTL 6:00-14:00 Alrine/LAX/Alrines Ops/CSAA
Anna Young	9:00AM - 4:00PM Airline/LAX/Airlines Ops/CSAA	2020/12/03	OPEN SHIFT - MTL	
😰 Frank Robinson	7:00AM - 3:30PM Airline/LAX/Airlines Ops/CSAA	2020/11/27	OPEN SHIFT - MTL	
😰 Debra Hill	6:00AM - 2:00PM Airline/LAX/Airlines Ops/CSAA	2020/11/22	OPEN SHIFT - MTL	
🔋 Rachel Green	7:30AM - 3:30PM Airline/LAX/Airlines Ops/CSAA	2020/11/18	OPEN SHIFT - MTL	Refuse request Confirm request
S Jack Calling	10:00AM - 6:00PM	2020/11/14	ODEN CHIET - NTI	

## Manage schedule change

Allows your employees to swap or replace their shift with other qualified employees.

## **Rule-based criteria**

Enforces all rules and policies when creating, sorting and fullfilling schedule requests

## Optimize coverage

Quickly create open shifts and offer them to available and qualified employees

## Alerts & Notifactions

Managers and employees can track all requests via dashboard notifications and alerts.

## Voluntary Time Off

Employees can quickly and easily volunteer for unpaid time off

## **Technical Specification**

Fully secure real time data integration providing an easy and seamless user experience.

Last 90 Days 🗸 🗸	Group 816 V			<b>Д</b> 3 🚱 АВ	
Status ~ F	ilters v Q Sea	rch	Today (2)		
WARNING $\oplus$ DATE SUBMITTED $\oplus$			February 5, 2020 at 10:26 R Daniel Roth requested		
00AM - 12:00PM line/LAX/Airlines Ops/CSAA		2021/02/18	February 5, 2020 at 9:06 A Jacob Lee requested a		
DOAM - 2:00PM line/LAX/Airlines Ops/CSAA		2021/02/09	Yesterday (2)		
OAM - 3:30PM line/LAX/Airlines Ops/CSAA		2020/08/18	February 4, 2020 at 11:44 A Justin Lopez requeste	d a Shift Swap	
00AM - 2:00PM line/LAX/Airlines Ops/CSAA		2021/01/28	February 4, 2020 at 10:26 Ben Wilson requested		
:00PM - 8:00PM line/LAX/Airlines Ops/CSAA		2020/08/18			
00AM - 4:00PM line/LAX/Airlines Ops/CSAA		2021/01/18	OPEN SHIFT - MTL	Pending	
00AM - 6:00PM line/LAX/Airlines Ops/CSAA		2021/01/14	OPEN SHIFT - MTL	Pending	
DOAM - 5:00PM line/LAX/Airlines Ops/CSAA		2021/01/09	OPEN SHIFT - MTL	Pending	

#### Stay notified

# Create triggers informing you of all requests.

Configure notification types, including email, in application messages, and push notifications. Take actions in real-time.